Forest Spirit Archers Ltd Risk Assessment

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| General Information: | | | | | |
| Site | Forest Spirit Wood land Area | | | Personnel Exposed to Risks e.g. Archers Public, Ground Staff & Visitors. |  |
| TaskProcedureLocation | Archery Course | | | Archers |
| Visitors |
| Public |
| **Assessed By** |  | | |  |
| **Date** |  | **Next review** |  |  |

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| **Risk rating** | **Acceptable risk -** Monitor |
| **Significant risk –** Implement practicable control measures |
| **Unacceptable risk –** Avoid, substitute, implement measures NOW |

The Health and Safety Executive's Five steps to risk assessment.

Step 1: Identify the hazards.

Step 2: Decide who might be harmed and how.

Step 3: Evaluate the risks and decide on precautions.

Step 4: Record your findings and implement them.

Step 5: Review your risk assessment and update if. necessary.

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| **Risk Assessment: Archery Course** | | | |  |  |  |
| **No.** | **Hazard:** | **Who is at risk** | **Control Measures to reduce risk:** | **Further Action** | **By Who** | **Done** |
| 1 | Slips, Trips & falls whilst walking around course. | Archers  Public  Visitors | Good Housekeeping.  Wear suitable foot ware.  Care must be taken when in wood land as ground is uneven.  Various signs telling of uneven ground throughout Top & Bottom course to remind you.  Always pay attention to signs  Always walk forward, NEVER backwards.  Always follow direction signs. NEVER go in the opposite direction. |  |  |  |
| 2 | Getting hit by an arrow. | Archers  Visitors.  Public | Only 4 archers shooting per target.  Shooting will always be under control of an experienced archer. acting as team captain.  Team captains will tell archers when its ok to shoot and to collect arrows.  All visitors will be MUST behind the shooting line.  Only point arrows at targets.  Visitors who are walking the course on their own MUST wear a Hi-Viz Vest or coat. |  |  |  |
| 3 | Walking into arrows | Archers | Walk slowly to target area, Always looking forward.  Walk slowly down the side of the target. |  |  |  |
| 4 | Looking for lost arrows behind targets | Archers | When looking for arrows, archers to place a hazard triangle in front of target, So the next group can see there is a problem. |  |  |  |
| 5 | Removing arrows from targets,  (injury to people behind) | Archers | Archers to use the correct way for remove arrows. (One hand on the butt and the other removing the arrow.)  Archers to check behind them before removing arrows. |  |  |  |
| 6 | Walking back with arrows | Archers | If you have to walk back with your arrows they MUST be pointing to the floor or in a quiver. |  |  |  |
| 7 | Public not involved in activity, walking onto course | Public | Warning signs in various locations though out site, Telling them that archery is occurring. |  |  |  |
| 8 | Fires in the woods | Archers  Public  Visitors | No smoking is permitted in the woods |  |  |  |