

Forest Spirit Archers

General Risk Assessment : Indoors Target Practice

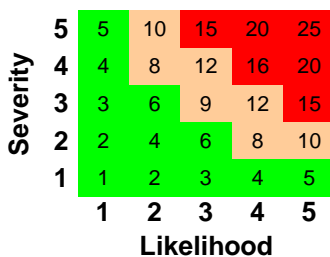
General Information:				
Site	Cluny Clays archery Hall.		Personnel Exposed to Risks e.g. Archers Public, Ground Staff & Visitors.	
Task: Procedure: Area:	FSA Indoor archery Target practice night			
Assessed By	Michael Dick			
Date	5/1/17	Checked by		MD

Implement by: Michael Dick

Position: Health & Safety

Review date: Jan 2018

Severity	1	Negligible Dealt with by in-house first aid, etc	Likelihood	1	Rare - May occur but only in rare circumstances
	2	Minor Medical help needed. Treatment by medical professional/hospital outpatient, etc		2	Unlikely to occur but could happen (<25%)
	3	Moderate Significant non-permanent injury. Overnight hospitalisation (inpatient)		3	Possible and likely to occur at some time (25% - 50%)
	4	Major Extensive permanent injury (eg loss of finger/s). Extended hospitalisation		4	Likely to occur frequently (50% - 75%)
	5	Catastrophic Death. Permanent disabling injury (eg blindness, loss of hand/s, quadriplegia)		5	Almost certain to occur in most circumstances. (> 75%)



Risk rating	1-6	Acceptable risk - Monitor
	8-12	Significant risk - Implement practicable control measures
	15-25	Unacceptable risk - Avoid, substitute, implement measures NOW

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Risk Assessment:										
No.	Hazard:	Who is at risk	S	L	R	Control Measures to reduce risk:	S	L	R	
1	Access to shooting area from Fire Door next to Target Butts.	Archers Visitors	5	2	10	<ul style="list-style-type: none"> Fire door to be checked, to see if it's closed before any shooting starts. 	5	1	5	
2	Archery butts falling on to archers when removing arrows for Targets.	Archers	2	2	4	<ul style="list-style-type: none"> Check all butts to see if secured to target stands before starting. Archers to position one hand on the butt and use the other hand to remove arrows. 	2	1	2	
3	Archers: hair, clothing, jewellery, body piercing, badges etc. Become entangled with bow string resulting in personal Injury	Archers	2	2	4	<ul style="list-style-type: none"> Ensure archers tie back long hair and remove loose/dangling jewellery which might entangle with bow string. Instruct new archers to wear appropriate clothing 	2	1	2	
4	Getting hit by arrows,	Archers Visitors	5	2	10	<ul style="list-style-type: none"> All visitors to stay behind safety line. Only point arrows at targets. Only archers on the shooting line. Club night captains to do the calling for archers to shoot & also to collect arrows from targets. 	5	1	5	
5	Walking into arrows	Archers	2	3	6	<ul style="list-style-type: none"> Walk slowly down the side of the target. NEVER run Wear suitable foot wear. 	2	1	2	
6	Removing arrows from targets, (injury to people behind)	Archers	2	3	6	<ul style="list-style-type: none"> Archers to use the correct way for remove arrows. (One hand on the butt and the other removing the arrow.) Archers to check behind them before removing arrows 	2	1	2	
7	Walking back from targets with your arrows	Archer	2	2	4	<ul style="list-style-type: none"> If you have to walk back with your arrows they MUST be pointing to the floor. 	2	1	2	
8	Visitors getting injured	Visitors	5	2	10	<ul style="list-style-type: none"> Club night captain to monitor area around and behind archery range. Visitors to be inducted on the rules and shown an area that is safe for them to watch from. 	5	1	5	

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9	Using bow tuning equipment which may injure people. ie Tuning Butt, Bow Press, Arrow cutting machine.	Archers Visitors	3	3	9	<ul style="list-style-type: none"> No archers to use equipment unless been trained by the committee. Register of trained people who can use the equipment. Before trained people can use the equipment, They must cordon an area off, Where no people can get in to 	3	1	3
10	Club Equipment Failure	Archers	3	2	6	<ul style="list-style-type: none"> All equipment to be checked prior to use by club training coaches. Regular checks , Maintenance & renewal schedules. 	3	1	3
11	New members shooting or experienced archers who want to join FSA club.	Archers Visitors	5	2	10	<ul style="list-style-type: none"> New members will have to go through a training course. Experienced archers new to the club MUST go through an assessment to see their standard of shooting before a full membership is offered. Assessment done by FSA coaches. Coach will always be present with new members 	5	1	5
12	Moving Target Butts	Archers	3	3	9	<ul style="list-style-type: none"> A minimum of 3 people to move a Butt. No Juniors to assist in moving 	3	1	3