

# Forest Spirit Archers

## Health & Safety Policy for 2017

<b>David Beattie:</b>	<b>Chairman</b>
<b>Steven Wishart:</b>	<b>Secretary / Coach</b>
<b>Michael Dick :</b> <b>Dennis Watson :</b>	<b>Health &amp; Safety Officer.</b> <b>Course Captain</b> <b>Head coach</b>

<b>STATEMENT OF GENERAL POLICY</b>	<b>RESPONSIBILITY OF: Name/Title</b>	<b>ACTION/ARRANGEMENTS</b>
To prevent adequate controls of health and safety risks arising from activities.	Michael Dick – H & S Dennis Watson – Course Captain	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if habits or conditions change.)
To provide adequate training to ensure members are competent in the Hobby	Dennis Watson - Coach. Steven Wishart – Coach Michael Dick . - H & S	All members are given necessary health and safety induction and provided with appropriate training
To engage and consult with Members on week – week health and safety conditions and provide advice.	All Staff	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required.
To maintain safe and healthy hobby conditions, provide and maintain Signs throughout the site, and ensure safe storage of all equipment.	All Staff / Members	Toilets, washing facilities are clean. Systems in place for routine inspections and checking of equipment Ensure that action is promptly taken to address any defects.

Health and safety poster is displayed:	Club House / Health & Safety Book		
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regs) <a href="http://www.hse.gov.uk/riddor">www.hse.gov.uk/riddor</a> Tel: 0845 300 9923	Club House		
Signed: (Employer)		Date:	Jan 2018
Subject to review, monitoring and revision by:		Every:	12 months or sooner if work activity changes